

**CRERPA MEETING NOTICE**

**DATE:** Monday, July 12, 2004  
**TIME:** 7:30 p.m.  
**PLACE:** CRERPA CONFERENCE ROOM  
Saybrook Junction Marketplace  
455 Boston Post Road, Unit 2, 1<sup>st</sup> Floor

**AGENDA**

- I. Call to Order**
- II. Approval of June 7, 2004 Minutes**
- III. Correspondence**
- IV. Treasurer's Report**
- V. Transportation Matters**
- VI. Staff Report**
- VII. Committees**
  - 1. Referrals – any item received**
  - 2. Liaisons**
- VIII. Old Business**
  - Regional Plan Status**
- IX. New Business**
  - Any Item**
- X. Other Business**
- XI. Adjournment**

**Next CRERPA Meeting: Monday, July 12, 2004**

**Connecticut River Estuary Regional Planning Agency  
August 2, 2004**

Attendance:

Chester:	Christine Nelson
Clinton	Liz Isaacson
Deep River:	Bruce Edgerton, Cliff Kelley
Essex:	Ray Gastil
Killingworth:	Jere Adametz, Pat Smulders
Lyme:	Ning Rich
Old Lyme:	Alan Bayreuther, Jane Marsh
Old Saybrook:	Karen Jo Marcolini
Westbrook:	Doris Sanstrom
Staff:	Linda Krause, J.H. Torrance Downes, Wini Olson

- I. The meeting was called to order at 7:33 PM by Chairman Bruce Edgerton in the CRERPA meeting space at 455 Boston Post Road, Old Saybrook, and Ct. 06475.

**II. Minutes**

Ning Rich moved that the minutes of the June 7 meeting be approved as distributed. The motion was seconded by Cliff Kelley and unanimously approved.

**III. Correspondence**

Director Linda Krause called attention to a pile of Connecticut River Forum inserts with the headline CHARTING THE COURSE that were distributed as an insert to the Hartford Courant. She urged members to place a stack of reports in each town hall. Linda also reported that the author, Chris Joyell, is no longer employed as the River Steward. He will be working with another environmental group.

Linda reported that Phillip Fairbank, father of Vice-Chairman Stuart Fairbank died on Friday. She read portions of the obituary that mentioned his love of the natural aspects of the estuary scene, an appreciation that he instilled in his son.

**IV. Reports**

A. Treasurer

The bookkeeper's reports were reviewed as distributed.

Linda reported that the annual audit has begun. CRERPA ended the year with accounts receivable of slightly more than \$90,000 and current debts of about \$47,000.

The \$450,000 Household Hazardous Waste construction project is complete. It has been a ten year project. The financial aspects will be

completed as soon as the State can process the money. The new (state) CORE accounting system does not seem to be functioning.

All nine towns have contributed their assessments.

B. Transportation

There were no transportation issues to bring before the Agency.

C. Staff

Linda reported that she is back from three weeks vacation. CRERPA is in perspective. While she was away, Tor appeared in a play at the Ivoryton Playhouse. During the next three weeks, he will be playing the Lighthouse Keeper in a horror film being filmed in Old Saybrook.

Karen Jo Marcolini suggested that the Agency should hold a private screening

D. Referral

J.H. Torrance Downes reported that there were four referrals. The Deep River Planning and Zoning Commission propose several clarifications of their regulations that should not cause any problems to surrounding towns. Deep River has the honor of being the first town to being the new Gateway standards to public hearing as part of the adoption process.

A private party has proposed that the Deep River Zoning regulations be amended to allow Adult Day Care facilities in certain zones. Although the areas indicated do abut other towns, the use as proposed should not create any inter-municipal concern.

In Old Saybrook, Day Care facilities in certain zones are required to apply for a renewal of their permits every five years. It is proposed that the regulation remain as it is in residential zones but that renewal not is required in the B3 zone. No intermunicipal concern is perceived.

Clinton is resubmitting a proposal to increase lot sizes in many areas of the town. The proposal was adopted many years ago but held in abeyance while it was being appealed. The court found a flaw in the filing of the zone change. This is a second attempt to enact the change. No intermunicipal concern is perceived.

Liz Isaacson moved that the staff opinion of no intermunicipal concern in any of the proposals be endorsed by the Agency. The motion was seconded by Jere Adametz and unanimously approved.

E. Liaison

1. ETD

ETD Chairman Doris Sanstrom reported that the ETD has contracted with Dattco to run the busses. One new bus has been acquired. The service has been renamed Nine Town Transit. A new logo has been adopted.

2. Gateway

There was no July meeting

Work is proceeding on the adoption of the new standards. Linda and Torrance will meet with multiple Commissions in Essex on August 12. A meeting in East Haddam is being scheduled for September.

V. **New Business**

Linda distributed a collection of discussion notes on Increasing Awareness of CRERPA's Changing Role. She mentioned her concerns and encouraged members of the Agency to join an open discussion.

The role of a local planner was discussed. Since CRERPA staffs members frequently have served in local communities are missed they are sometimes assumed to be synonymous. Liz Isaacson noted that CRERPA is a resource for the local planner.

The role of the Regional Planning Agency as a buffer between local, state and federal government was discussed.

The turnover of people on Boards and Commissions and the constant need to reeducate them was discussed.

Christine Nelson suggested that the newsletter needs a new look.

Cliff Kelley strongly suggested that a stronger Website is essential. Fortunately, the CRERPA website is being updated. Fuss and O'Neil is training Dorothy Papp to do the updating "in house". It was suggested that in addition to current information, all 35 past annual reports be included, that each project for every town be listed.

Ray Gastil feels that personal contact is essential. There should be more projects that involve more commissions in each town. He noted that the Zoning Commission has little direct contact with CRERPA.

Linda noted that CRERPA used to monitor legislation for the towns. With the electronic age, the whole process has changed.

ZOO is an affiliation of local land use staff members. Many towns allow so few hours that the staff members cannot attend.

Ray Gastil suggested that the Agency needs ambassadors. Chris Nelson noted that the members need to be the ambassadors.

Linda noted that the Lower Connecticut River Valley Selectmen's Association met informally for years. The federal requirement that they serve as the Metropolitan Planning Organization (for transportation) requires them to be formally organized.

Domestic Preparedness requires the towns to work together under formal agreements.

The Household Hazardous Waste project has been handled by a subcommittee of the Selectmen.

The Connecticut Valley Council of Elected Officials was created by legislative action and involves both CRERPA and Mid-state.

Email addresses should be collected.

Members were urged to check the website at CRERPA.ORG.

## B. Lease

Linda announced that the lease expired last March. The plan to move to Main St. will probably not become reality until the fall of 2005. She has negotiated an 18 month extension of the lease with a 25cent increase. She asked for authorization to sign the new lease.

Ray Gastil moved that Director Linda Krause be authorized to sign the extension of the lease. The motion was seconded by Ning Rich and unanimously approved.

D. Nominating Committee

Karen Jo Marcolini reported that she had contacted each current officer and found that they were willing and able to serve again. She proudly nominated the following slate:

Chairman: Bruce Edgerton  
Vice-Chairman: Stuart Fairbank  
Secretary: Bill Neale  
Treasurer: Natalie Williams

Liz Isaacson moved that the meeting be adjourned. The motion was seconded by Ning Rich

The meeting was adjourned at 9:20 PM.

Respectfully submitted,

Winifred Olson, Clerk