

**Connecticut River Estuary Regional Planning Agency  
Minutes  
May 2, 2005**

**Attendance:**

Chester:

Clinton:

Deep River:

Essex: Carla Feroni, Ray Gastil

Killingworth: Jere Adametz, Pat Smulders

Lyme: Frank Skwarek, Ning Rich

Old Lyme: Alan Bayreuther, Jane Marsh

Old Saybrook: Karen Jo Marcolini

Westbrook: Bill Neale

Staff: Linda Krause, J.H. Torrance Downes, Dorothy Papp

**I.** The meeting was called to order by Treasurer Bill Neale at 7:32 PM in the CRERPA conference space, Saybrook Junction Marketplace, 455 Boston Post Road, Unit #2, first floor, in Old Saybrook, CT 06475.

**II. Minutes**

Ning Rich moved that the minutes of April 4, 2005 be approved as presented. Ray Gastil seconded. All were in favor.

**III. Correspondence**

Linda reported that there was no significant correspondence beyond that to be addressed further along in the agenda.

**IV. Treasurer's Report**

Staff member Dorothy Papp admitted that in her focus on the budget this month, she forgot about doing the Treasurer's Report. An unofficial copy is enclosed with these minutes.

**V. Transportation Matters**

Linda reported that plans for the CVS relocation came in from Old Saybrook. Although Linda and Torrance were somewhat dismayed by the cramped layout of the proposal, transportation planner Jean Davies suggested the possibility that reorientation of the entrance to enable access from the train station side of the building would make the project considerably more pedestrian friendly. This idea will be communicated to the Old Saybrook Planning Dept.

**VI. Staff Report**

1. Linda, Torrance and Amy are going to Hartford tomorrow to meet with the new DEP Commissioner, Gina McCarthy, to explain the Gateway Commission and introduce CRERPA and the region's unique relationship with the Connecticut River.
2. A records number of households participated in this season's first HHW collection in Clinton last Saturday, with a particularly good turnout from Killingworth. T-shirts for the volunteers will be distributed this Saturday at the season's opening of the permanent facility in Essex.
3. The need to relocate the CRERPA office is beginning to loom: parking at the complex is getting out of hand with new tenants using 80 people shifts, and the septic system already requires weekly pumping. If the Old Saybrook Town Hall renovation does not work out for CRERPA, there is a need to look elsewhere.

**VII. Committees**

1. Referrals

Torrance presented two referrals from the Old Lyme Zoning Commission:

- a. The first change to the regulations proposes to allow fences up to 6 feet as the required minimum front yard by special exception.

Jane Marsh explained that the regulation would allow residents to block out light and/or unsightly adjacent uses in certain situations.

b. The second change specifies which residential district uses are to be permitted in a Commercial District. No significant impacts are anticipated. Frank Skwarek moved to accept the staff recommendations for both referrals. Ning Rich seconded. All were in favor.

Linda also mention as a matter of interest that changes to the Sound View area of Old Lyme have come in, utilizing mixed uses and design guidelines.

## 2. Liaisons

### a. Gateway

Linda reported that Jim Ventres, Planner from East Haddam presented a Village Design District along the Connecticut River which Linda will recommend for adoption as a Gateway Standard. A similar concept may be a viable approach for Essex.

### b. ETD

Linda reported that the transit district is working hard to establish regular shuttle route to the north through Deep River and Chester. A schedule has been agreed upon and the State is providing funds for the route. Transit on Call is still serving the other outlying areas of the region from Lyme to Killingworth. It is a challenge to get the work out of the service's availability.

## **VIII. Old Business**

There is nothing new to report on the Regional Plan of Conservation and Development.

## **IX. New Business**

1. Appointment of Auditor: Ray Gastil moved to appoint Joseph Wollack of Lewitz, Baloisie, Wollack, Rayner & Giroux to do the annual CRERPA audit. Ning Rich seconded. All were in favor.

2. 2005-2006 Budget

Dorothy distributed the budget proposal for the coming fiscal year, including an overall 3% increase in payroll and showing a \$5,500 projected surplus which will be needed for moving expenses some time in the near future. Linda noted that CRERPA salaries, the director's in particular, are the lowest in the State. She said the Board may want to appoint a committee to discuss the possibility of

maintaining her 35 hour per week salary for a 30 hour work week in another year. Marcolini moved to approve the 05/06 budget as presented. Carla Feroni seconded. All were in favor.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Dorothy Papp for Bill Neale, Secretary